



Teacher Training Activity and The 1st Meeting Report

**Sharing Cultural Treasures (SCT)
Erasmus+ KA229 School Education Project
2018-NL01-KA229-038997**

1. INTRODUCTION

The Teacher Training Activity of the Sharing Cultural Treasure project was held on 4th-8th of November, 2018 in Rotterdam, The Netherlands. The hosting organization was Comenius College. Seventeen participants participated in the training. The training was carried out under the leadership of the coordinator of Sharing Cultural Treasure, Comenius College.

The evaluation of the Teachers Training Activity is the first evaluation and gives clues about the quality of the training and participants' opinions about the meeting and the training. This evaluation also will play an important role in the next meetings' and trainings' organizations, quality, strengths and weaknesses. By means of the evaluation, meetings and trainings will be able to be organized more properly and effectively and it will increase the following meetings' and trainings' quality and foster participants' willingness. Partners of Sharing Cultural Treasure Project are ;

- P0. CVO,Comenius College (The Netherlands)
- P1. II Liceum Ogólnokształcące im. Heleny Malczewskiej w Zawierciu (Poland)
- P2. Fatih Atatürk Çağdaş Yaşam Çok Programlı Anadolu Lisesi (Turkey)
- P3. Adazu vidusskola (Latvia)
- P4. Agrupamento de Escolas D. Sancho I (Portugal)
- P5. Colegiul National de Arta "Octav Bancila (Romania)

Since it is the first meeting and training, it is based on the presentations of organizations, in-depth information about the project, main activities, project outputs, training activities, and workshops.

The evaluation form was filled in by all participants and it consists of three sections and every section consists of comments which provide opportunities to participants to express their opinions about the issues in the sections. Every participant rated the issues as strongly agree-strongly disagree or poor-excellent. The evaluation is based on these rating scales and comments. The topics of the sections are as follows:

- Organization of the training and meeting (Before the activities)
- Presentations and Activities (During the activities)
- Communication between Partners and Coordinator
- Results and success of the meeting (After the meeting activities)

For sections the evaluators used a five-point rating scale. The point-attribution system applied as follows:

- Strongly Agree = 5 points;
- Strongly Disagree = 1 point;

2. Section I : General Evaluation of The Meeting and Training

The first section of the questionnaire is for the evaluation of the arrangement of the meeting and training programme. The coordinator prepared the agenda of the meeting and sent it to the partners beforehand. Finding out the opinions of the participants about the preparation of the meeting and the training , content of the agenda, arrangements of venue, accommodation and equipment is aimed in this section. An average rating of 3 is targeted in every section. For this section an average rating of 4.80 was received. The lowest rate (4.64) is the topic about meeting room. The satisfaction with the infrastructure of the meeting room got the lowest rate . Since the time was a problem and it was the first meeting and training organization , “4,64” points can be considered as a very good point. The other topics in this section received a very high average rating with 5.0 which shows that targeted aims were reached. The overall results and comments of the evaluation of the training and meeting are very positive as most of the participants agree that the meeting and training was perfectly organized.

17 participants answered the questions in the questionnaire. Here are the graphics of the results for each question in this section.

Figure 1 : It shows the numbers of the participants from each partner.

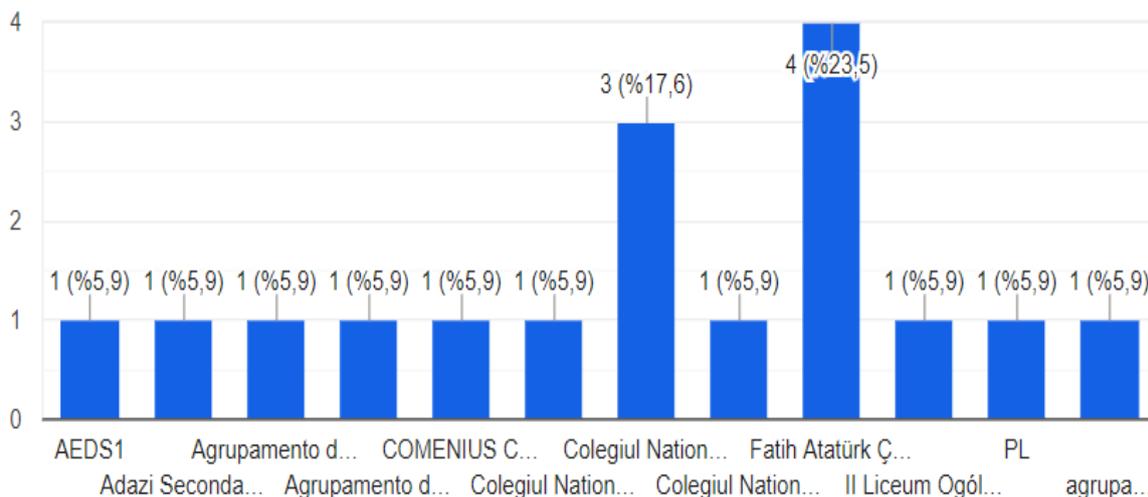


Figure 2:

A1. Meeting was arranged well considering venue, time and agenda.

17 yanıt

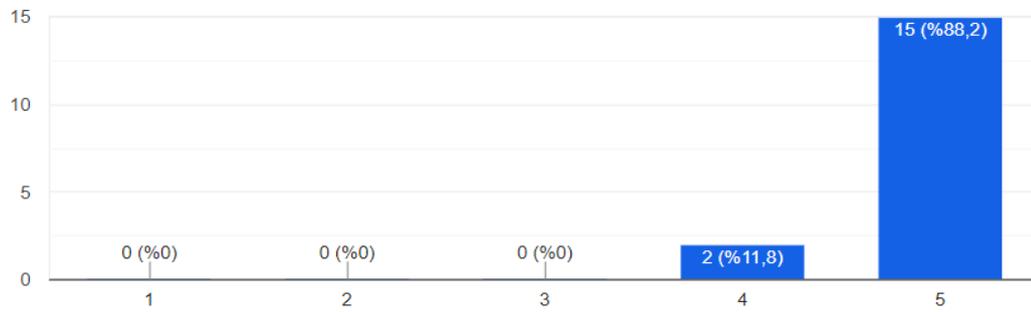


Figure 3:

A2. Content of the agenda was prepared with the contributions of all partners

17 yanıt

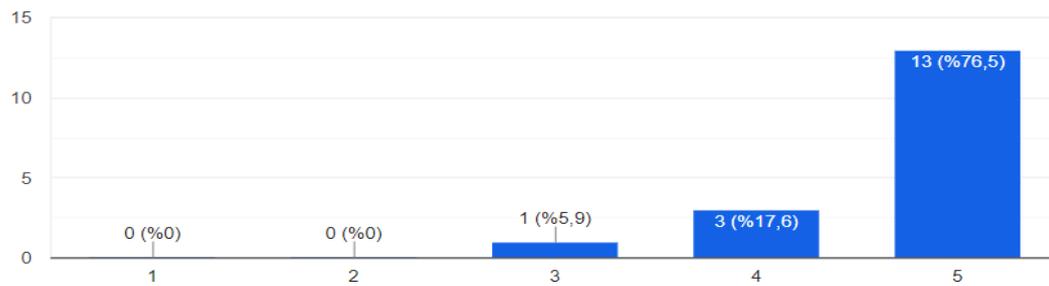


Figure 4:

A3. Host organization (CVO, Comenius College) guided partners about accommodation and transportation

17 yanıt

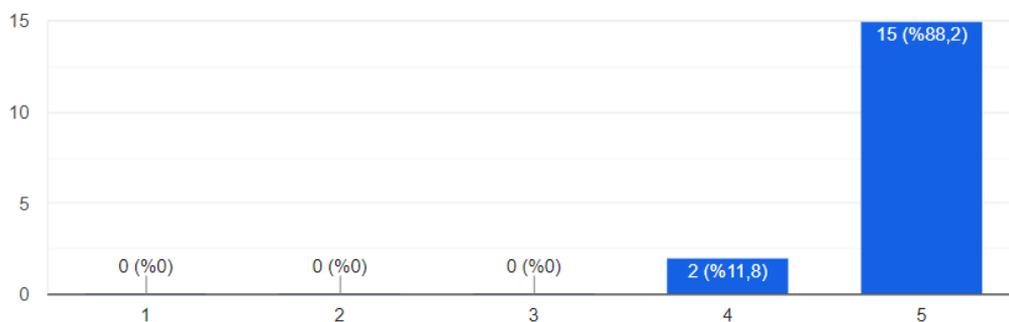


Figure 5:

A4. Timing of the agenda was arranged properly in accordance with tasks

17 yanıt

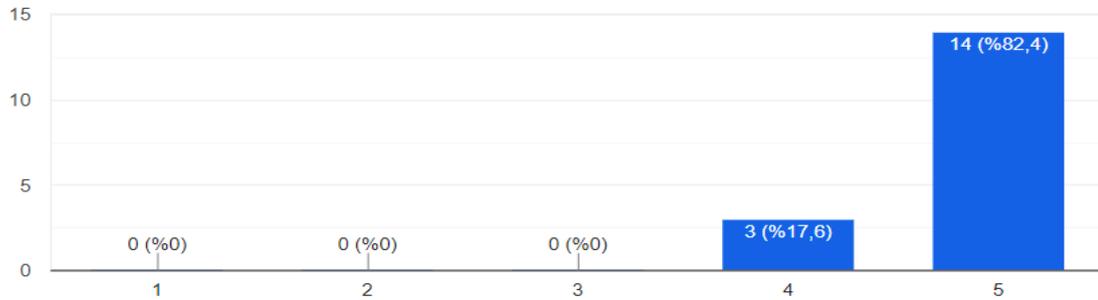


Figure 6:

A5. What is your satisfaction with the infrastructure of the meeting room (PC, wifi etc)?

17 yanıt

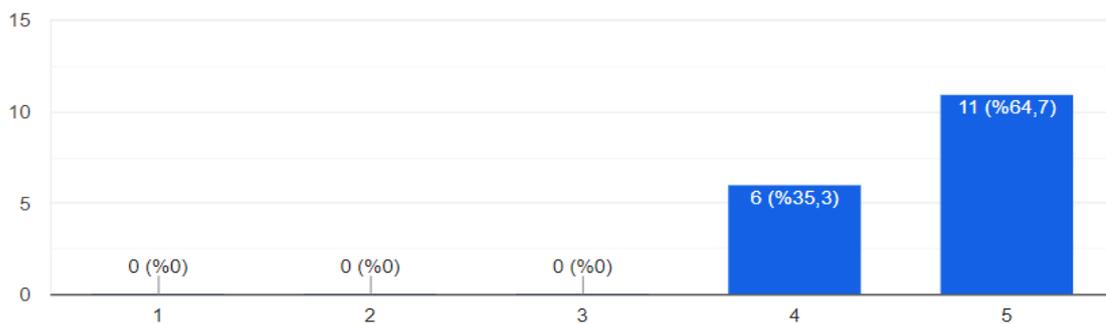


Figure 7:

A6. What is your overall satisfaction with this meeting?

17 yanıt

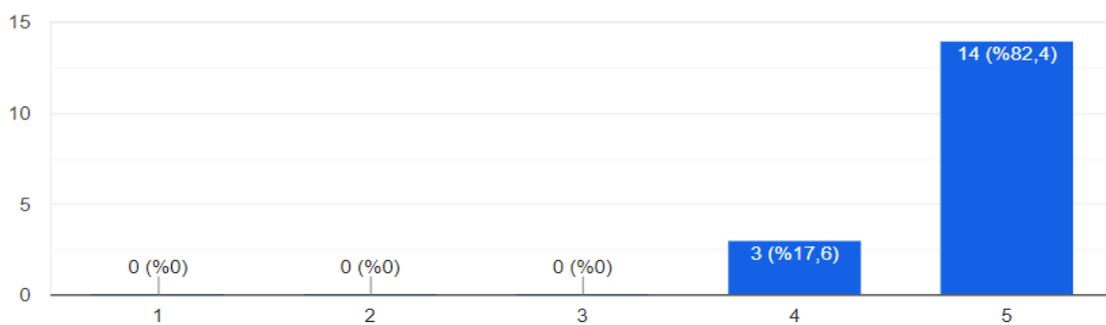
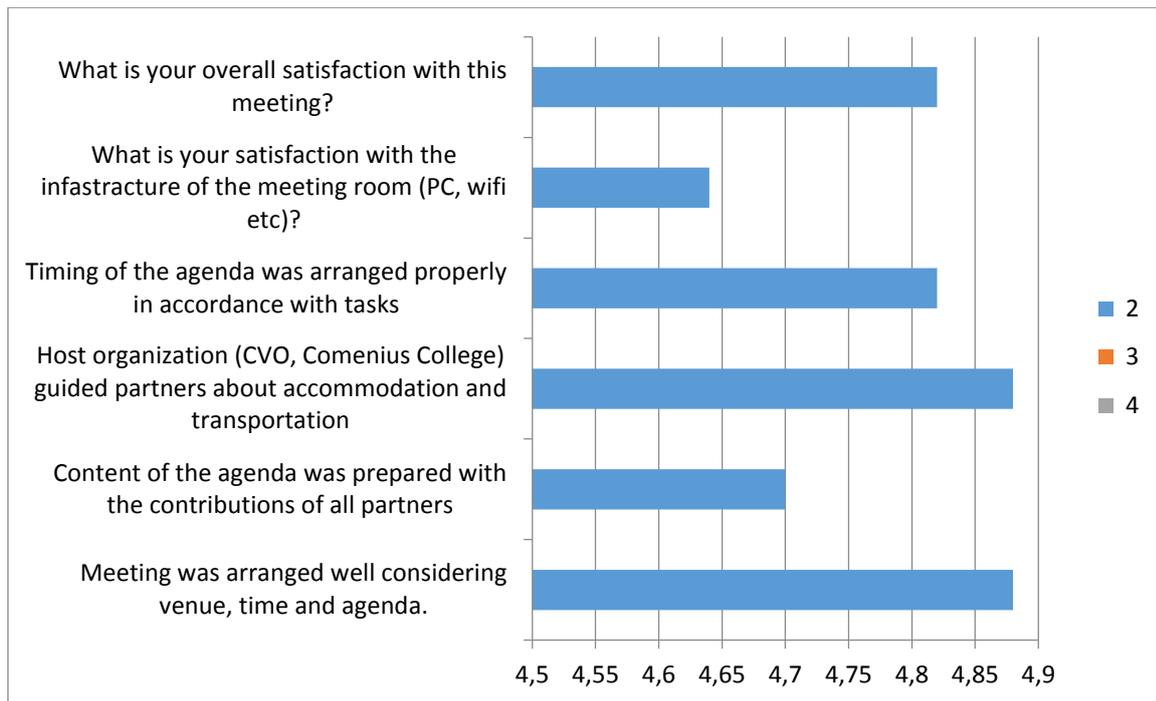


Figure 8 : The Summary of the graphics in general



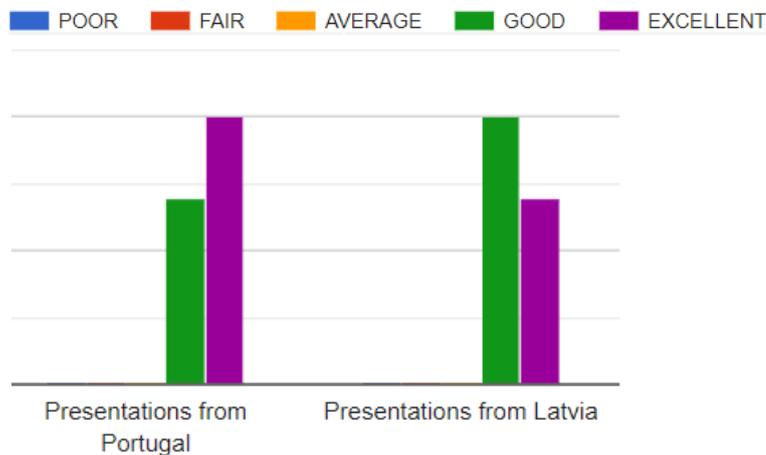
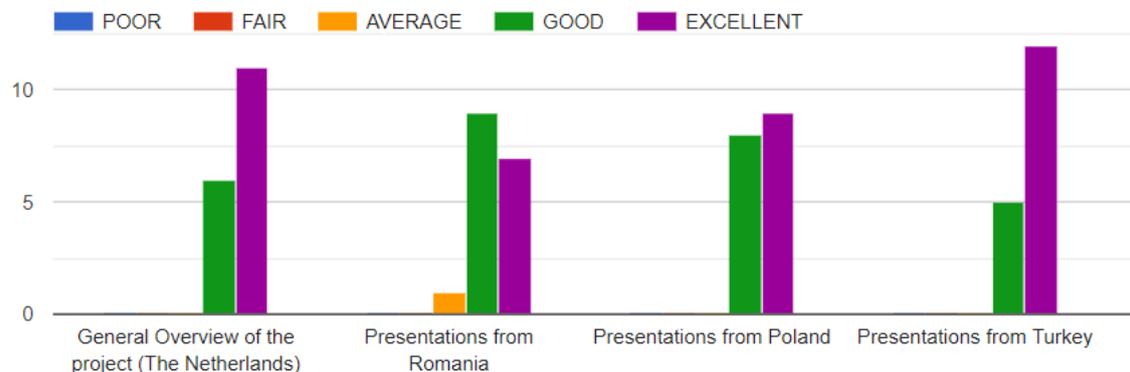
Following this part, participants were required to make their comments in general. The comments of the participants' are:

- The meeting was well organized, according to the agenda.
- very well structured !
- Maybe, more workshops on the topic
- Good
- Very well prepared
- The meeting was well organised and we felt very gratefull to take part in this project
- No comments. Everything was perfect.
- I was well organized.
- The organization of the meeting was clear and efficient
- A well-planned and organised joint staff training event.
- The meeting was well prepared and organized.
- very good
- Everything was ok.
- OK.
- The meeting was well organized.
- Well organized meeting. Tiiming of the programme was good enough

3. Section II : Evaluation of The Presentations :

Since that was the first meeting among the partners, each partner presented themselves and their institutions first. Each partner also presented their logos which was designed to be selected as the Project logo. The partners used various ways to make their presentations. Some partners used PowerPoint presentations, some partners used Videos and some partners made their presentation verbally. As shown in the results, the participants were satisfied with the presentation of the partners.

Evaluation of presentations



Comments on the Evaluation of Presentations

- All of the presentations were very creative and unique
- No comments.
- The presentations were clearly presented and organized.
- I learned a lot of things about partner schools
- Every partner organisation was well-introduced.
- The presentations were prepared in accordance with the plan.

- very good
- They were quite enough
- ok
- The presentations was enough but they could be better.
- Each partner should have used visual tool such as Powerpoint, Video, etc.

4. Section III : Evaluation of Communication and Engagement :

This section concerns about communication during meeting organization, communication between partners, materials used in the meeting, participation of partners in the discussions during the meeting, the leader’s effectiveness in terms of management of meeting. It also asks about opinions of participants whether the objectives are reached or not in the meeting. The average for this section is 3.9 which shows that partners could participate in the discussions effectively and they are pleased with the general communication and objectives’ success at the end of the meeting. The lowest rate is 3.6 which is about communication before the meeting. However, it is above 3.5 and this topic can be developed in the next meeting. It is indicative and informative for the next meetings in order to enhance communication before the meeting. The highest rate which is 4.0 concerns topics about communication between the coordinator of the project and the other partners, the meeting leaders’ effectiveness in managing the meeting and objectives reached at the end of the meeting. This result indicates that the meeting achieved its purposes successfully.

Figure 1 :

C1.Communication and collaboration before the meeting were efficient. 

17 yanıt

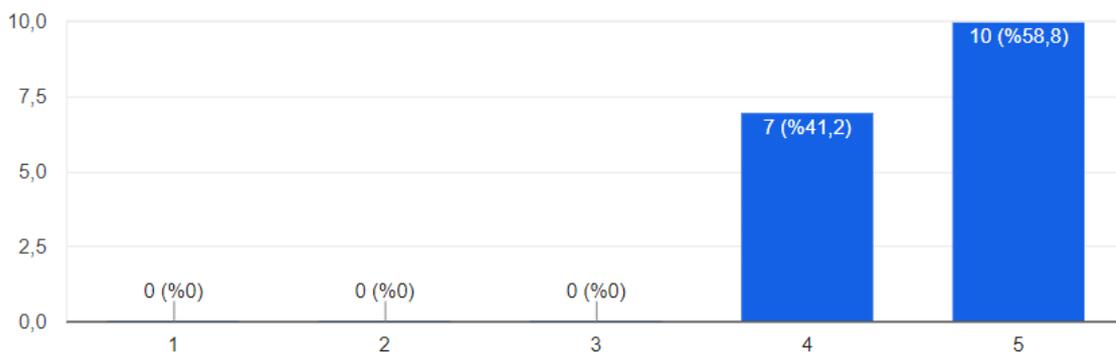


Figure 2:

C2. Communication and collaboration during the meeting were efficient.

17 yanıt

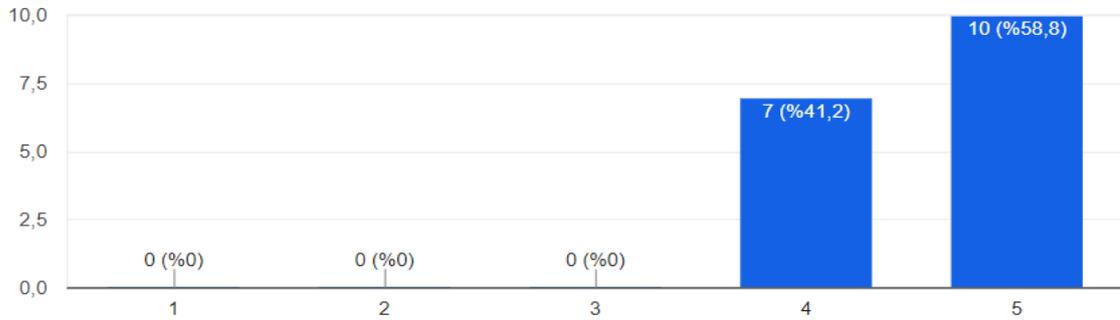


Figure 3:

C3. Timing was managed effectively by all partners.

17 yanıt

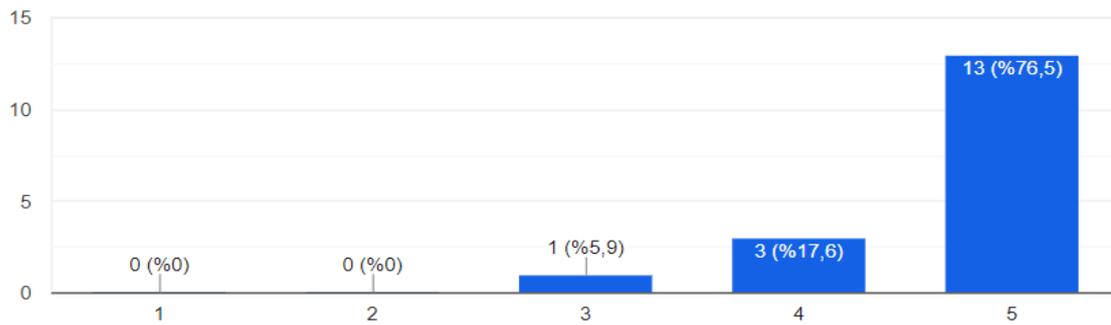


Figure 4:

C4. Communication between project coordinator and partners was good.

17 yanıt

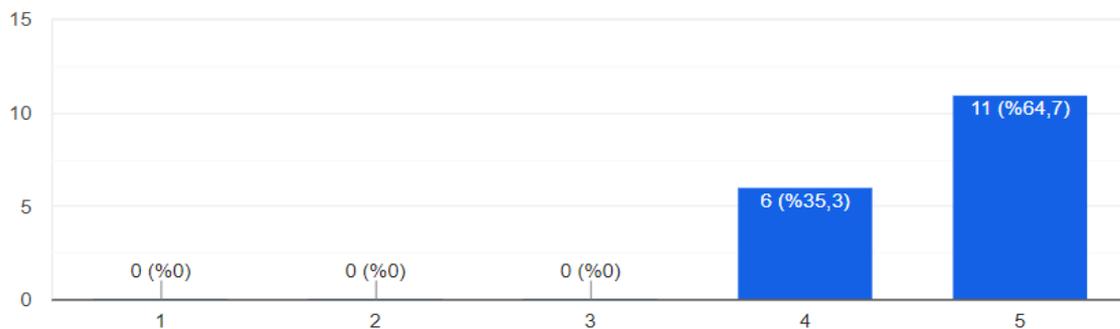


Figure 5:

C5.Communication among all partners was good.

17 yanıt

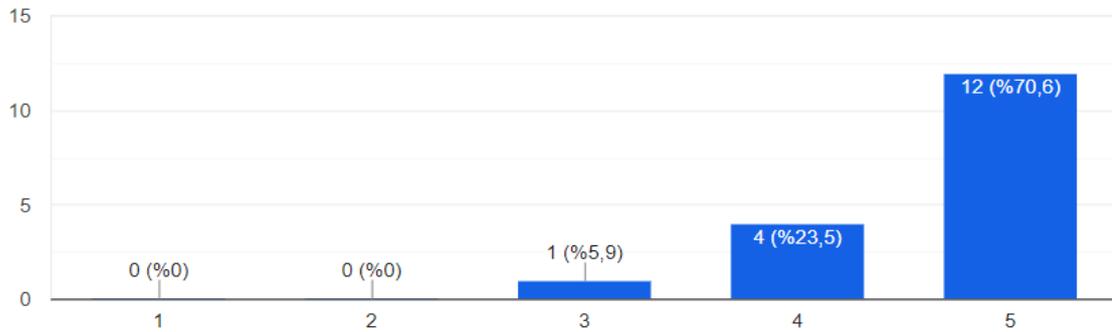


Figure 6:

C6.Project coordinator managed the meeting effectively.

17 yanıt

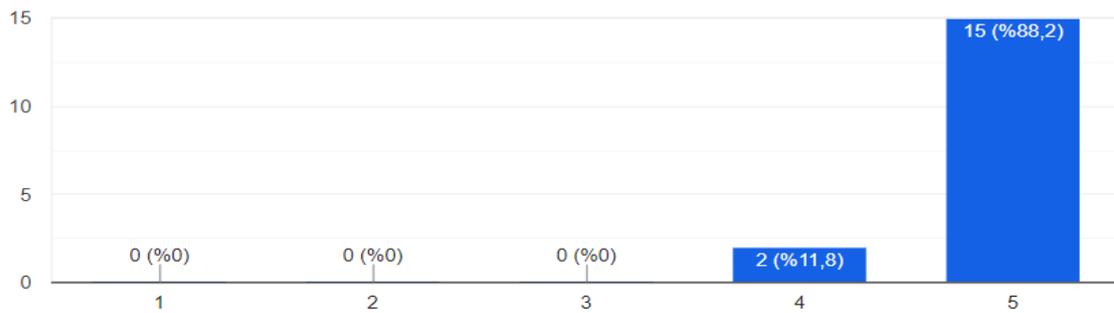
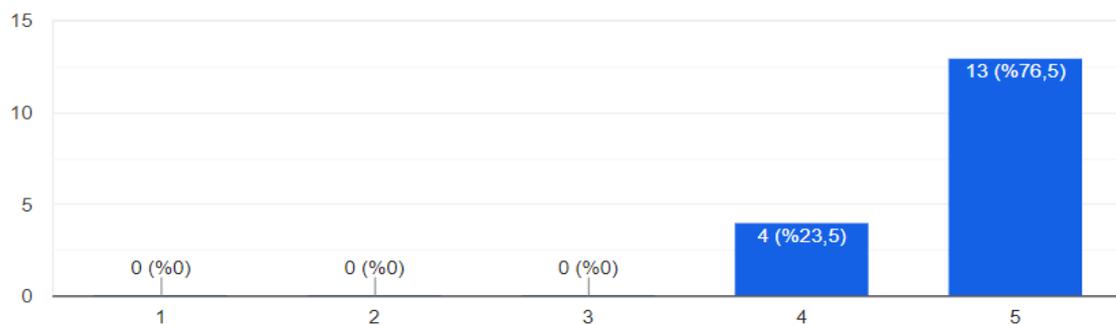


Figure 7:

C7.Participants actively engaged in the discussions and open questions.

17 yanıt



Any other comments by the partners about the communication and the collaboration among the partners are ;

- no
- No.
- No, I don't have any more comments.
- I don't have anything to add.
- Time was not respected by all.
- Sincerely no.
- No comments.
- No further comments.
- I had the opportunity to meet interesting and motivated people for their work
- No comments!
- The meeting was in a very nice mood and the communication was good.
- It was good enough
- ok
- The communication among partners was good.
- The communication and collaboration was good enough among the partners and the coordinator.

Conclusion

The results of the evaluation questionnaire show that the training and the meeting was successful and participants were satisfied. Partners are eager to cooperate and support every aspect of the project. Most of the participants agree that they could participate in the decisions and discussions effectively. However, it will be useful to choose other methods apart from presentations in order to enable participants to contribute to the meeting more interactively. This evaluation result is due to the fact that it is the first meeting and it is mainly based on presentations, but in the next meetings it will be more interactive. What's more, it will be useful to improve communication before the meeting to be involved in the arrangements and organized better.

The results and comments emphasize that all participants understood the objectives of the project and the roles of the institutions and organizations, its work packages and the interactions between the work packages, activities, timeframe and deadlines, deliverables, dissemination and evaluation. The meeting was definitely thought to be well balanced focusing on all the key aspects of the project. They know which tasks they are in charge of. They came to a mutual understanding about the way of communication. Participants decided the time of the next meeting together.

Consequently, it can be concluded that meeting was very efficient and accomplished planned aims. Results obtained in the deficiencies of the meeting will be taken into account in the next meetings